



**Skyland General Improvement District  
Board of Trustees  
Draft Meeting Minutes, September 28, 2022**

Jon Herwig, President                      Dana Englekirk, Vice President  
Richard Nice, Treasurer                  Cindy Richter, Secretary  
Scott Sullivan, Trustee

This meeting was held in person and the Zephyr Cove Library

Meeting called to Order – Roll Call: Herwig, Sullivan, Richter, Nice, Engelkirk present.

Quorum established

**PUBLIC FORUM:** Any person wishing to address the Board on items of interest not listed on the agenda may do so at this time. It is requested comments be limited to three minutes since no action may be taken by the Board on items addressed under Public Forum. Public comment on agenda items will be invited at the time action items are considered, before action is taken.

No public comments were presented.

**1. FOR DISCUSSION AND POSSIBLE ACTION**

**a. Discussion and possible action to approve meeting minutes-9/01/22 meeting.**

-Motion to approve the meeting minutes made by R. Nice, Engelkirk seconded

**b. Discussion and possible action to implement parking restrictions on Skyland Drive south of the intersection with Tahoe Drive, Skyland Court, and Tahoe Drive west of Lynn Way.**

-Moved to later in the meeting

**c. Discussion and possible action to authorize GID Board to send letters to public officials supporting Tahoe Douglas Fire Protection District initiatives in wildfire safety**

-President Herwig did an overview regarding the clearing of the forest that the Fire Chief is trying to do.

-Sullivan is concerned about what the community would think of the clearing that would take place after seeing what they have been currently doing along the electrical lines. How will we let everyone know?

-One member of the audience suggests we post to the Skyland Next Door

-193 Ray Way Jim Polis, he said there was an article in the Tahoe Tribune where people were upset with clearing the forest in South Lake and their main complaint was lack of communication.

-R. Nice suggests we let the fire department put out the information so they know exactly what the Fire Department will be doing

-President Herwig will reach out to the Fire Chief and see how he would like to facilitate the information

#### **d. Discussion and possible action to novate JB Landscaping snow removal contract to new company owner Jake Porter.**

-President Herwig states the business is being sold to one of the employees. We have another year on our contract and the recommendation is to novate the contract to the new owner, Jay Porter. The rates may be higher if we go out for a new contract.

-Nice states he already spoke with Jay and he would really like to continue the current contract.

-Sullivan asked what the duration of the contract is?

-Herwig states 2 years

-John Peel 121 Willow, he is asking where the snow removal equipment is going to be stored. Where will the new owner be storing the equipment? Does the emergency exit need to be cleared? Do we need to add it to our current contract? He feels we should keep the current contract.

-President Herwig states that no equipment can be stored in the way of the emergency exit. He does not think it will affect the price.

-Doug Engelkirk 1020 Skyland Dr.-Do we know where he will be storing the equipment. Do we have room by the beach in front of the pumping station?

-Herwig states he will speak with the new owner and discuss

-Motion made to novate the JB Landscape contract to new owner Jake Porter by R. Nice, seconded by Sullivan. Voted 5-0 in favor motion passed.

## **2. COMMITTEE REPORTS**

**a. Beach Committee: Trustees Engelkirk an Sullivan develop recommendations for assignment of kayak racks in 2023. Any committee meetings must be done in accordance with Open Meeting Law.**

-moved to later in the meeting

## **3. DISCUSSION ITEMS**

### **a. Fence update**

-Herwig reviewed that all of the power lines are in for the lighting except right at the main entrance. The landscapers have been installing the irrigation system. He has finished most of the work from the north end to the entrance. The emergency gate area has been prepared for paving and the gutter has been installed. Most of the power that will be necessary for the gate has been installed. We will have to put in a new electric meter and pedestal. There are 2 change orders for the electric meter. Are current one is too old. We need to put in a water meter for the irrigation system also a change order. Currently the planters are connected to the homeowners. Estimated cost for all of the change orders is approx \$100,000 which is within our budget. We may want to fill in the pot holes at the entrance. It could be a change order.

-Nice said we can't get another construction company that will be able to do it this year. The current contractor has already torn up the road.

-The USDA loan didn't close today due to the Saint Lewis office not getting it done.

-Nice states the money could be posted any time during the day.

-One member states there is a metal post stub sticking out at the main entrance on the south side and is suggesting it be removed.

-Jim Polis 193 Ray Way, he says the fence looks great. His concern is moving forward will it be uniform or are we going to scallop it? This would lower the fence in certain areas. He spoke to 5 workers today and they said any cutting or lowering of the fence would compromise it. Will snow removal do damage? Happy with the height of the fence and he feels the noise has been reduced. He is concerned that if we scallop it some of the noise will come back and it currently blocks out the cars and

headlights. The street light north of the entrance are all out. South is working. He suggests we contact Douglas County.

-Doug Engelkirk likes the fence flat. He doesn't feel that it would be weakened with the scallop design.

-Herwig states the scallop design is 1 foot and the scallop is there because of the historical preservation society stating the fence was historical. He also states that all of the permits have the scallop in it and we need to follow the permits.

-John Peel thinks we should ask again if it is a requirement.

-Nice states John has a point especially

-Herwig states we can query the regulators and see if they will require it or if there would be some flexibility. We have to deal with design parameters. He will not delay the project. There is also going to be a lot of landscaping.

-Sullivan feels the board has a responsibility to deal with what the community wants.

**Discussion and possible action to implement parking restrictions on Skyland Drive south of the intersection with Tahoe Drive, Skyland Court, and Tahoe Drive west of Lynn Way.**

-Herwig states that there are often people who come down Skyland drive by the beach and the forest who have no association with the community. Douglas county commission passed a resolution that no street parking is allowed but we have to have specific signage. He has spoken with the Douglas County Sheriff about our parking issues. We CAN put up signage in specific areas that would allow us to implement no parking in certain problem areas. The county has "road closure" permits and we would need to implement a temporary parking system. We could use our current beach parking passes as one of our elements of temporary parking plan. We could also have permits for construction vehicles.

-Herwig states enforcement would occur if there is a GID designator to identify those who are parking illegally or not part of the community. This does not prevent Skyland homeowners from parking on the street.

-Richter stated that this keeps coming up because President Herwig gets complaints all of the time.

-Sullivan agrees we have non-resident issues with parking. He has concerns about the implementation. Have we asked for feedback from people in the neighborhood in the areas that have the most issues?

-Herwig states we have been discussing this for quite some time and are looking for input from the community at each meeting that we bring it up at.

-Nice says the biggest issue is the enforcement issue. WHO is going to do the enforcement? The basic start is to put the signs up.

-Herwig feels its mostly about education and it can be used as a deterrent.

-Engelkirk agrees with the signage which is at the top of Tahoe Drive that states no street parking when it's snowing. She does not want to see a series of signs every 75 feet.

-1086 Deercliff, Donna Stockton-does the sign have to say a specific thing? She likes the verbiage "strictly enforced"

-Sullivan states that perhaps we could just have verbiage that would be a deterrent. How many signs do we want along Skyland Drive? Have we asked the people that live on those streets.

-Doug Engelkirk asked are there other neighborhoods that don't allow street parking?

-Herwig states that just one sign would not be enforceable

-John Peel says that Mike Johnson, a local attorney says we have the right to restrict parking on the right of way. The sign at the end of skyland drive is too small and is sometimes hidden. The board should keep working with the County to see what we are allowed to do. This has been a problem for a long time. We do have the right to restrict parking on our streets.

-Herwig states we just have to have the appropriate signage

-Patty Mannis 994 Skyland- She lives next to the forest. There is constant problems with people being confrontational and parking at the end of Skyland Drive. She is asking for more signage. She's tried cones and her own signs to try and solve the parking problem. She said she has called the Douglas County Sheriff and they said they couldn't enforce it

-Sullivan asked if Patty would be open to putting a no parking sign in front of her house.

-Brad 1086 Deercliff-he purchased in Skyland because of the beach. He does not want the board to implement something that would prevent homeowners from being able to park

-Herwig states that we could use our beach passes for enforcement. He agrees we have more work to do with the Sheriff's Department to get a temporary parking system in place.

-Doug Engelkirk states we are still fighting the battle with people using the beach that don't have permits.

-Sullivan states we will need people that live on Skyland Drive to agree to put signs in front of their house.

-Sullivan and Engelkirk made a suggestion that we try 4 signs, 1 at the top of Tahoe Drive, End of Ponderosa, end of Skyland Drive, corner of Skyland Ct and Skyland Drive

-Motion made by Engelkirk to put up 4 signs at above locations. Nice seconded it.

Vote Nice, Engelkirk, Sullivan voted yes, Herwig voted NO

-Nice states will need to come back with a strategy

-Herwig asked Sullivan to work on an implementation plan.

-Pat Wells 185 Ray Way states there used to be some green plastic signs that board members could put signs on cars that were parked on the street when it is snowing.

-Engelkirk states she will look through the records in the pump house and look for the signs.

-Herwig states we can develop an updated card

### **b. Identify possible engineering firms to evaluate infrastructure and prepare 5-year Capital Improvement Plan**

-Skyland has 355,000 sq ft of pavement per Nice. He has spoken with Cruz Construction and they state the roads aren't in bad shape except for a few spots.

-Engelkirk says she walks a lot on Skyland drive and there is a drainage issue at one of the homes on the lake and feels the need to include drainage

-1066 Skyland Drive had an engineering firm look at his drainage issue and was told it was put in incorrectly. He said he brought this up to the GID several years ago. And he has documentation showing that the drainage is trespassing on his property. He says John Peel knows about it. There should be a catch basin there.

-Herwig says we can have the engineering firm we hire take a look at it.

-Engelkirk feels we need to look at the qualifications of different firms. Nice agrees that we need to do that and we need to make sure that they have expertise in water/drainage issues?

-Nice to put together a list of items that need to be looked at

### **BEACH COMMITTEE REPORT**

Herwig feels we need to have a strategy on how we will be assigning the kayaks for 2023

-Engelkirk asked if she and Sullivan can work together on this project. If additional community members are going to join, it will have to be held as an open meeting.

-One community member asked if there is a decision on the TDD parcel lawsuit. Herwig states nothing additional has been done since his last report.

### **4. NEXT MEETING-October 27, 2022 at Zephyr Cove Library**

-Motion to adjourn made by Engelkirk, seconded by Nice

### **5. ADJOURNMENT**