



# Skyland General Improvement District Board of Trustees Notice of Public Meeting & Agenda

Wednesday, January 25, 2023 @ 3:30pm PST  
Zephyr Cove Public Library – 233 Warrior Way, Zephyr Cove, NV

*This meeting will be an in-person meeting. There will not be any public participation by Zoom or other remote technology. Any member of the public is welcome to join the meeting.*

- Pursuant to Section #241 of the NRS and laws of Nevada, the Skyland General Improvement District notifies all parties that the Board of Trustees will conduct business of the District at the above time and place.
- Items may not be heard in the order they are listed, items may be removed or delayed at any time, and two or more items may be combined for consideration.
- Supporting material for the meeting may be obtained upon request by contacting Scott Sullivan at [sullivan.skylandgid@gmail.com](mailto:sullivan.skylandgid@gmail.com) or 206-601-4978

## 1. Call to Order – Roll Call – Establish Quorum

Dana Englekirk - Vice President  
Richard Nice - Treasurer  
Scott Sullivan - Trustee  
Nancy Beaulieu - Trustee  
Open Position: Trustee  
Open Offices: President & Secretary

## 2. PUBLIC FORUM

*Any person wishing to address the Board on items of interest not listed on this agenda may do so at this time. Comments are requested to be limited to three minutes per person. No action may be taken by the Board on items addressed under the Public Forum. Public comment on agenda items will be invited at the time items are considered, before any action is taken.*

## 3. FOR DISCUSSION AND POSSIBLE ACTION

- Approve minutes from 2022-10-03 emergency meeting
- Approve minutes from 2022-11-30 meeting
- Properly Novate (again) snow contract to "JP Landscaping" due to name change.
- Can we arrange to direct deposit monthly Treasurer payments (Douglas & NV)?
- Discuss getting a Zoom business pro account (\$150/yr) to enable remote participation & recording.
- Should we pay to renew Google groups for email distribution list? Cost?
- Should GID appoint a trustee / committee to work with NDOT on HWY-50 & Bike Path plan. What is our position?
- Appoint Trustee to fill the existing vacancy. *The Appointee will not be able to vote or assume other Trustee duties until oath of office is taken before a notary public.*
- (Re)Election of Officers (ie. President, Secretary).
- Review and Sign Engagement letter "Understanding of Services" from accountant Colodny Fields.
- Review, edit, and approve RFP for Auditing Services prepared by Colodny Fields.
- Review and sign Economic Conditions Survey prepared by Colodny Fields.
- Review and sign Annual Summary and Transmittal of U.S. Information Returns prepared by Colodny Fields.
- Review, sign, and distribute W-3 (Wage & Tax Statements), Form 941 (Employer Quarterly Federal Tax Return), Trustee Compensation paychecks for Q1 2023, prepared by accountant Colodny Fields.
- Sign I-9 forms for newer trustees

#### **4. COMMITTEE REPORTS**

#### **5. DISCUSSION ITEMS**

- A. Review & Document Trustee position terms & election cycles
- B. Discuss changing lawyer group - Nice
- C. Sign letter to County wrt Henderson's retaining wall.
- D. Sign / Distribute / Mail checks.
- E. Elizabeth Lernhart asked if we can help residents get a grant to manage trees for storm, fire.

#### **6. NEXT MEETING**

Proposed: February 22, 2023 at Zephyr Cove Library

#### **7. ADJOURNMENT**

**Agendas posted at Skyland Entrance, Skyland Beach, Myron Court, and on the GID website (<http://www.skylandgid.org/>) three days prior to the meeting by 9:00 AM by Scott Sullivan.**

#### **NON-DISCRIMINATION STATEMENT**

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at: [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html) and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

1. mail: U.S. Department of Agriculture Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410;
2. fax: (202) 690-7442; or
3. email: [program.intake@usda.gov](mailto:program.intake@usda.gov)