



**Skyland General Improvement District  
Board of Trustees  
Notice of Public Meeting & Agenda**

Thursday, October 5, 2023 @ 2:00pm PST  
**ZOOM ONLY**

Zoom Meeting ID: 975 6502 5840; Passcode: 204117

*This meeting will be via Zoom only. Any member of the public is welcome to join and participate.*

- Pursuant to Section #241 of the NRS and laws of Nevada, the Skyland General Improvement District notifies all parties that the Board of Trustees will conduct business of the District at the above time and place.
- Items may not be heard in the order they are listed, items may be removed or delayed at any time, and two or more items may be combined for consideration.
- Any supporting material for the meeting may be obtained upon request by contacting Scott Sullivan at [sullivanskylandgid@gmail.com](mailto:sullivanskylandgid@gmail.com) or 206-601-4978

**1. Call to Order – Roll Call – Establish Quorum**

Approved 10/30/2023

- Scott Sullivan - President
- Dana Englekirk - Vice President
- Karl Ney - Treasurer
- Nancy Beaulieu - Trustee
- Janine Nyre - Secretary

All present and accounted for, meeting called to order at 2:00pm

**2. PUBLIC FORUM**

None

**3. FOR DISCUSSION AND POSSIBLE ACTION**

A. Approve minutes for 2023-09-13 meeting.

No public comment

No Trustee comment

Trustee Nyre: Motion to approve 9/13/2023 minutes    Trustee Ney: Second    All: Unanimously passed

B. Review responses to Snow Removal RFP and select vendor(s)

Trustee Nyre summarized the two bids as follows:

Risk/Compliance: both suppliers bid 4 machines/4 laborers as dedicated/priority as needed for Skyland snow removal. Neither submitted an Equipment Failure Plan (assume that the winner will provide prior to contract award). Both have insurance that complies with the RFP requirements.

Cost:

Cost Proposal Inputs		JP Rate	JP@ Holiday 5 Holidays	GC Rate
1 Retainer	Monthly	\$3,680.00		\$6,000.00
2 Plow	per Hour	\$ 150.00	\$ 215.00	\$ 150.00
3 Blower	per Hour	\$ 200.00	\$ 265.00	\$ 200.00
	per Hour bobcat	\$ 175.00	\$ 240.00	
4 Sander/Salter	per Hour	\$ -	\$ -	\$ 175.00
5 Laborers	per Hour	\$ 65.00	\$ 130.00	\$ 75.00
Note: the JP Holiday rate applies to 5 stated Holidays. Amortizing this double time over the months they are contained, results in less than \$5 per day impact.				
In a minimum snow year whether you never exceed the retainer, the cost for JP is \$18,400 and the cost for Granite Creek is \$30,000. Note that the "capacity" under the retainer for Granite Creek is greater, but the marginal cost of additions to the retainer on a T&M basis is lower for JP.				

Public Comments: None

Trustee Comments:

Trustee Sullivan: There was a third contractor who did not respond to the RFP due to timeline (he typically responds to Snow removal RFPs in the summer so he can get the equipment contracts in place by November. He only works on a retainer basis. His retainers are 60K to 83K per month. [Post meeting correction: \$60k-\$83k per SEASON]

Trustee Ney: JP did a good job last year, Matt Hurst (Granite Creek) is local to the neighborhood, so he could be here quicker.

Trustee Beaulieu: JP did a great job last year

Trustee Nyre: Our obligation per NRS is to choose the low cost provider (contingent on risk). Per price, JP should be selected

Trustee Engelkirk: Matt Hurst is local, would be quicker response. Would like to give him priority.

Trustee Sullivan: JP has a more powerful blower that was very important last year. The bobcat snowblower is not equivalent. It will take longer with the bobcat snowblower to clear the same area. JP has been reliable. Matt H lives here, but his crew does not. Within the neighborhood, Matt H has had many compliments for snow clearing from residents, but he has also had complaints on parking his equipment on the streets.

Trustee Englekirk made motion to approve Matt Hurst for contract. No second, motion failed

Trustee Nyre motioned to award the 23-24 Snow removal contract to JP. Trustee Beaulieu seconded. For: Nyre, Sullivan, Ney, Beaulieu Abstain: Engelkirk Motion passes 4-0

C. Property Owner (Ed Bassett, 1018 Red Fir) request to remove Tree(s) from public right-of-way

Trustee Nyre: Background provided on 1018 Red Fir. Resident would like 3 trees removed in the Skyland GID right of way. All trees are close to the street and two are damaged: on the one, the top snapped off, on another, 2-3 major boughs broke off last winter. Skyland GID will need a supplemental approval as there is no MOU in place between the GID and TRPA.

Public Comment: None

Trustee comment: None

Trustee Nyre: Motion: Skyland GID approves the removal of the three trees in the Skyland GID right of way for 1018 Red Fir. Second: Trustee Ney Approval: Unanimous

Trustee Nyre: Motion: Skyland GID will take action to put an MOU in place with TRPA to be able to approve tree removal in the Skyland GID. Second: Trustee Ney Approval: Unanimous

Note: Trustee Nyre has action to pursue the MOU with TRPA.

**4. COMMITTEE REPORTS**

A. HWY50 & Bike Path - No Update

B. Fence Project

Public Comment: None

Overview (Trustee Sullivan). Pulled Post criteria: >35" ok, <35" warranty. Current additional costs: \$3000 for gates per NV Energy per code. We will also need to finalize the contract with RO Anderson to supervise. New contract will be signed over the next few days. Zach will start the work on Oct 23. Fence repair will take 2-3 weeks. Fence staining will be \$13-16K (part of the original contract).

Public Comment: None

C. Beach Committee

Public Comment: None

Notice to community, ALL kayaks must be removed from the racks at the beach by the end of October. (Note: Trustee Sullivan/Nyre will work on a notice to all residents)

**5. DISCUSSION ITEMS**

## A. Implementation of parking restrictions

Review of the current ordinances (since 2021) - NO parking on streets within the GID. We have not enforced and we recognized that our residents need to have some flexibility.

Action: Trustee Nyre to contact the county to find out where they buy their road signs.

Public comment: Mark Parisi 1097 Deercliff: Wanted to verify that residents will still be able to park close to USFS property to walk their dogs.

## B. Bulletin Board Signs around neighborhood

Summary: our Bulletin boards need to be updated. Would like resident input. NRS/ Skyland Bylaws require that the Agenda be posted at 4 locations. Currently we post on the 3 neighborhood bulletin boards and digitally to our website. Do we want to maintain the 3 bulletin boards? An alternative would be to keep one bulletin board and upgrade it, and post the agenda to the Library and the Post Office as the 2nd and 3rd locations, keeping the website as the 4th location.

Delegated the task to identify resident sentiment and come up with alternatives to the Entrance committee. Trustee Beaulieu will contact volunteers Larry Lewin and Sandra Ney to start the discussions.

Public comment: None

## 6. FUTURE MEETING SCHEDULE

Oct 25, 2023 @ 3:30pm via Zoom only (Library unavailable)

Nov 29, 2023 @ 3:30pm, Zephyr Cove Library & Zoom

December, 2023 - SKIP

*Don't miss an update! Join our e-mailing list at [skylandgid.org](http://skylandgid.org)*

## 7. ADJOURNMENT

Trustee Nyre moved to adjourn, Trustee Ney seconded. Passed Unanimously

**Agendas posted at Skyland Entrance, Skyland Beach, Myron Court, and on the GID website (<http://www.skylandgid.org/>) three days prior to the meeting by 9:00 AM by Scott Sullivan.**

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1. mail: U.S. Department of Agriculture Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410;
2. fax: (202) 690-7442; or
3. email: [program.intake@usda.gov](mailto:program.intake@usda.gov)